

JACOB KUBON

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LOS ANGELES, CA 49503

QUALIFICATIONS

I am a hard worker, quick learner, self-motivated and need little instruction and/or supervision.

Experienced in filmmaking, graphic design, and performance art.

My strong creativity lends itself well with problem solving, organization, and designing office documents.

TECHNICAL SKILLS

Proficient in Microsoft Office (Word, Excel, Powerpoint, Outlook), Adobe Creative Suite (Photoshop, Illustrator, Dreamweaver, After Effects, Flash), Final Cut Studio (Final Cut Pro, DVD Studio Pro, Color, Compressor, Soundtrack Pro), Logic Pro, Celtx, Final Draft, Social Networking Tools, Multi-Line Telephones, and Xerox Machines (Copy, Fax, and Email).

EDUCATION

Grand Valley State University 2006-2010
Allendale, MI Film/Video Major

Grand Haven High School 2002-2006
Grand Haven, MI
High School Diploma

EMPLOYMENT

Graphic Designer 02.2012-Present
Splattered Ink Press Grand Haven, MI
Designing book jackets, marketing materials, photography elements, and formatting.

Facilitator 06-12.2013
Grand Rapids Children's Museum Grand Rapids, MI
Helped engage and enhance the children's learning experiences at the museum.

Front Desk Agent/Night Audit 04.2010-04.2012
Courtyard by Marriott Grand Rapids, MI
Answer the telephone, troubleshoot guest problems, make reservations, assist guests, and balance/organize the books.

REFERENCES

Available upon request.

AWARDS/HONORS

Awarded the title of "Funniest Person in Grand Rapids 2012" at a Stand-Up Competition.